2nd Weekly Call - 01/10/2024

#	Name	Role	Present(Y/N)
1	Suresh Bandaru	President	Y
2	Rupendra Venulapalli	President-Elect	Y
3	Suneetha Potnuru	General Secretary	y
4	Tiru Chillapalli	Treasurer	N, informed
5	Suneel Devarapallu	Cultural Secretary	Y
6	Priyanka Gaddam	Educational Secretary	Y
7	Venkata Gokyada	Media Secretary	Y
8	Krishna Inapakuthika	Technology Secretary	Y
9	Chalamayya Batchu	Sports & Youth Secretary	N, Not informed
10	Satya Nagendra Guthula	Community Services Secretary	Y
11	Suma Pothini	Womens Services Secretary	Y
12	Sreenivasulu Ramisetty	Event Secretary	N, Informed
13	Sasi Kumar Reddy	Literary Secretary	Y

Agenda and Meeting Minutes:

Please check for more	http://tinyurl.com/SankranthiTrackerr	

details in the master sheet :			
By	**Discussion Points**		
Suresh Bandaru	Board Points	Feedback from Board -Patients not coming	
		Feb 18th - Dinner for Doctors' family; EC, Board members; Venue TBD;Please try to join	
	Combine call EC & Board	Once a month EC and the Board combine calls - so the last call of the month should be included for both teams	
	Clinic Newsletter	Clinic Newsletter - Boards wants to take up the weekly newsletter	
	1	Rupu	Yes - It should be taken for complete tenure.
	2	Suma	Yes
	3	Satya	Yes
	4	Suneel	Yes
	5	Sasi	Yes
	6	Venkat	Yes
	7	Krishna	Need to assign the task only if - EC should not be liable for any misuse or miscommunication of the content The Board should

				take the ownership Tech login will not be shared. The access should be given to the one who takes the ownership.
	8		Suresh	This task should be handled by the Board hereon if they agree to the proposal. Will discuss this with the board on EC feedback.
	Committees		Clinic Committee - Sai - He will be coming regularly	
			Seminar committe - Pavan	
			Audit committee - currenlty on break, elections	
			Building committee - Uppu, Innaiah	
			5K committee - Board and EC support	
			Financial committee - Raghav, Uppu	
	Sankranthi - Tickets		Tickets - Need to circulate more, currently the numbers are very low. Send the amount to Rupu. The food discussion on 1/11 with Pista House is scheduled at 8 am. Anyone can join.	

		Sankranthi - Badges; tickets; Plaques; Shawls; Certificates	Badges - last year's badges had to be reused, and stickers will be ordered Tickets will be ordered Plaques have not been ordered yet; the special pcs are planned to look risky, will come to know by Monday. Shawls - 16 in hand, should be sufficient Certificates - Team members to collect correct names and count.	
		Sankranthi - Food	Meeting with Pista House on 1/11 at 8 PM, Team members can join	
		Sankranthi - Security	Yet to finalize, didn't get the previous contact	
		Sankranthi - Cleaners	4 Finalized from 5 PM	
		Sankranthi - Guests	Praveen - Flight done; Accommodation done; Pick drop pending. Usha - Flight done, accommodatio n pending; Pick drop pending.	
		Sankranthi - Decoration; Photographer; Videographer; DJ; Emcee	Decoration - Finalzied- need to discuss a few things Photographer - Finalized	

		Videographer - Not keeping for this event DJ - Finalized Emcee - not finalized	
	Sankranthi - Art Competition	Board team members will help execute this. Need to work on the prizes - Trophies & Certificates	
Rupu	By-laws have to be sent to the EC- They should be reviewed by the team and informed in a day or two before they go to the public		
	The prices of membership should be updated online.		
	Membership needs to be updated online- have to work with Suneetha		
Suma		emails are not accessible; will work with Krishna offline	
	Muggulu poti	1. Will get access to the registration link 2. Send mail to participants 3. Create a group for the participants 4. Will work with Priyanka - to finalize the judges and prizes 5. Send the colors and quantity to Suresh so he can order them on Amazon	
Priyanka	Boggi pallu	1. Get access to the form. 2. Create a WhatsApp group 3. work on discussing the logistics and execution	

Sasi	Stalls	Need to validate the stalls payments	
Suneel	Cultural program sheet	Validate all the entries; check the timings; sequence them; confirm the entries; collect names and tracks. Currently 98.5 mins	